

CMLA Board Meeting

April 21, 2022

Held virtually on Zoom

In attendance: Lisa Cheever, Betsy Perry, Ryan Donovan, Bernadette Rivard, Nancy Gilbert, Andrew Jenrich, Rob Favini, Vicky Biancolo, Erin Redihan, Nick Langhart

Meeting called to order by Lisa Cheever at 10:32 am

Bernadette Rivard made a motion to approve the minutes of the March 17, 2022 meeting. Andrew Jenrich seconded the motion. The vote was all in favor, motion passes unanimously.

**President's Report:**

Lisa talked about doing a Mobile Mini Golf event for an evening legislative event in the fall.

Ryan made a motion to approve \$495 for Mobile Mini Golf event in the fall. Nancy seconded the motion. The vote was all in favor, motion passes unanimously.

**Treasurer's Report:**

Bernadette reported starting balance of \$6076.09. \$75 in membership came in this month. \$551. in expenses for a table at MLA. \$100 debit discrepancy from bank, Bernadette will follow up. \$3.65 in credit card fees. Expenses total were \$654.55. Ending balance is \$5496.44.

Nancy motioned to approve the Treasurer's report as presented. The motion was seconded by Erin. The vote was all in favor, motion passes unanimously.

**Subcommittees:**

**Bylaws Subcommittee**

The following suggested changes were discussed:

**Article IV – Officers and Duties**

Bernadette is suggesting that the Treasurer's three-year term be broken down into 3 positions. In year one, the person becomes Assistant Treasurer and work with the Treasurer to learn the association's finances. In year two, they become the Treasurer and become responsible for Treasurer's Reports, Bank Statement Reconciliation and Tax Preparation. In year three, they become Past Treasurer and are responsible for reviewing the Treasurer's reports and Bank Statements, as well as be available to the Treasurer to ensure the smooth transition of the association's finances. This structure will make it easier

for whomever moves into the position to be successful at keeping the association's finances in order. We will need to work out the language for the change in Article IV, Section 4.1 and how it will effect Article V – Board of Directors.

#### Article VI – Committees, Section 6.2

The current bylaws only list Bylaws, Membership and Nominating as Standing Committees. Do we want to add PR/Communications, Programming and Legislative Breakfast as Standing Committees or just keep them under the “other committee deemed necessary” part of Section 6.2.

#### Article VIII – Miscellaneous Provisions, Section 8.3

This section states expenditures exceeding \$200.00 shall be approved by a majority of the Board of Directors. I am not sure that this has been strictly adhered to. We should either adhere to it or consider changing it to either a higher amount or eliminating it from the bylaw all together.

#### Article VIII – Miscellaneous Provisions, Section 8.4

We discussed what this section means and decided it means that any part of the bylaws that require us to give notice of meeting dates (like for the annual meeting) can be waived, but are unsure who has the authority to do so.

#### Article X – Amendments, Section 10.2

Any proposed bylaw changes that we decide to bring to the membership must be made available to the membership seven days before the meeting where voting will take place.

#### Appendix B – Initial Term for Office for Board Members

We propose it be updated, or more effectively eliminated as the content is covered in Article IV, Section 4.1.

Bernadette and Andrew will write up the proposed changes for the formal vote for the annual meeting.

#### **Communications/PR subcommittee**

No report

#### **Legislative Breakfast subcommittee**

No report

**Membership subcommittee**

Discussion about following up after programs with an email inviting attendees to join CMLA. Also reaching out to Friends, Trustees, and Foundations to join.

**Nominating subcommittee**

Will wait until future meeting to vote on Stephanie Young joining the board.

**Programming subcommittee**

Recent programs have been well attended:

26 people at youth writing presentation

66 people at Pronouns 101

41 people at Challenges Discussion

**New Business**

Ryan has talked to Michael Zeller from Shrewsbury Library about NewsBank, will update when he has more info.

Discussion about staffing our table at the MLA Conference.

**Old Business**

None

Meeting adjourned at 11:13 am.